

# PINEBROOK HOMEOWNERS ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE

Received by Maintenance Supervisor (Int) \_\_\_\_\_ Date \_\_\_\_\_

## ACC REVIEW OF REQUEST FOR ADDITION OR CHANGE TO HOME OR LOT

Homeowner: \_\_\_\_\_

Address: \_\_\_\_\_

Lot#: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Is this phone number unlisted?     Yes     No

**Requested addition or change: (Use back for more space and/or include attachments.)**

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**Include:**

- |                                             |                                     |
|---------------------------------------------|-------------------------------------|
| 1. Size and dimensions of the improvement   | 6. Scheme for drainage and grade    |
| 2. Exterior design                          | 7. Proposed landscaping             |
| 3. Exterior color scheme                    | 8. Impact on irrigation system      |
| 4. Exact location of improvement on the lot | 9. Impact on neighbor's view rights |
| 5. Location of driveways and parking areas  |                                     |

Project to be completed by:     Homeowner     Contractor

Plans and/or permits attached for the project?     Yes     No

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT!!!!**

- 1.** *If you should make any change with material or design in your project you **MUST STOP WORK** and submit a **NEW** application for approval.*
- 2.** *If the project is not started within six months from date of request, a new request must be submitted. The project must be completed within ten months from the start date.*

Request/Plans for addition or changes are:     Approved     Not Approved

<b>Signatures of ACC Members</b>	<b>Date</b>
_____	_____
_____	_____
_____	_____

**Reasons if not approved:** \_\_\_\_\_

Homeowner notified:    Method \_\_\_\_\_    Date: \_\_\_\_\_

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**Final Inspection**

Maintenance Supervisor \_\_\_\_\_     Yes     No    Date: \_\_\_\_\_

<b>Signature of ACC Members</b>	<b>Date</b>
_____	_____
_____	_____
_____	_____

Copy placed in the homeowners file?    Date: \_\_\_\_\_